

STATE OF NORTH CAROLINA STAFF AUGMENTATION HUD CDBG-DR AND CDBG-MIT HOUSING AND INFRASTRUCTURE



CLIENT

North Carolina Office of Recovery and Resiliency (NCORR)

PROJECT TIMELINE

June 2019 - Present

PROGRAM VALUE

\$740 million CDBG-DR
\$168 million CDBG-MIT

SERVICES

- Staff Augmentation
- Action Plan Development (DR & MIT)
- Compliance & Monitoring
- DRGR Support & Maintenance
- Environmental Consulting & Reviews
- Policy & Procedure Development & Maintenance
- Reporting & Dashboard Development
- URA & TRA Consulting

OVERVIEW

HGA has been providing NCORR with expert staff to support planning, operations, and compliance for all of its recovery programs. More specifically, HGA has helped NCORR to develop program policies and procedures that will help NCORR to remain compliant in all federal cross-cutting statutes. HGA will also help NCORR to implement other industry-wide best practices to ensure overall grant compliance. HGA has become an invaluable trusted advisor to NCORR, working in tandem with the agency to achieve a common goal: helping the State's communities recover from the damages inflicted by successive storms.

SOLUTION

Action Plan Support. With HGA's help, NCORR was the first grantee to submit a complete, accepted CDBG-MIT Certification, Implementation Plan, and Action Plan for CDBG-MIT funding. In support of the CDBG-MIT Action Plan, our staff also conducted the unmet needs analysis and its underlying research and conducted three regional presentations and citizen participation forums. Our team also developed the unmet needs assessment and original Action Plan for Hurricane Florence, and before that, Substantial Action Plan Amendment #5 for Hurricane Matthew.

Policy and Procedure Development. HGA is working to prepare for program operationalization and start-up. Our team is developing policies and procedures for all new recovery programs. The team has also performed strategic planning in concert with NCORR and vendor staff to identify areas most at risk for future storm damage.

Compliance and Monitoring. Working with NCORR, HGA developed and implemented the monitoring and compliance plans for four different NCORR programs. HGA developed program-specific checklists, sampling, and other tools to ensure that both State programs and subrecipient-administered programs would function within federal requirements and in compliance with the program's policies.

Buyout Program. HGA has been instrumental in setting up NCORR's Buyout Program by establishing the foundational cross-cutting policies needed for program development, and by developing buyout policies, procedures, offer methodologies, process flow, public outreach planning, Disaster Risk Reduction Area identification and mapping, and subject matter expertise. NCORR's Buyout Program will be funded with both CDBG-DR and CDBG-MIT funding.

Environmental Reviews. HGA has reviewed current environmental processes and procedures and recommended ways to improve efficiencies and compliance. We have also provided additional capacity to review and approve Tier II environmental reviews as they are completed by program contractors.

DRGR and Financial Support. We are completing all required regulatory reporting for the State's Disaster Recovery Grant Reporting (DRGR) system. Our team helped to streamline and implement processes to ensure compliance and efficiency in both financial management and DRGR reporting. Our team has also been tasked with reviewing the Finance Management Manual, as well as creating billing guides and checklists for subrecipients and vendors.